

2023-2024 Registration Instructions

Priority registration for returning CBK students is now **OPEN**! <u>Registration must be</u> <u>completed by Friday, May 5, 2023.</u>

In order to register yourself or your student, you will need to do the following:

- Visit our web page at CBKtoday.org
- Place your cursor over the Resource tab on the homepage
- Click on Student Login
- Click on AERIES Parent and Student Portal
- Enter the email address, to where the link was submitted, **(You must have access to your email).**
- Enter the password that you created and click Sign In.
- If you have forgotten your password, click on the Forgot Password link (Check spam or junk mail for an email from, "No_reply at RCOE.US). You should receive a verification code to confirm your password has been reset.



• Once you have access to your account you should see the pink **or** yellow box listed below, it will be located at the top of your screen. Click on "click here" to begin your registration.

• You must complete data confirmation before accessing other areas of the portal.

You have not yet completed the Student Data Confirmation Process. Click Here to confirm the information about your student.

• You must complete all 7 sections of the portal, in order for your registration to be processed.

If you need assistance with registration, please contact Rachel Dryden at 951-826-4563. If the phone lines are busy, please leave your name and contact information, and your call will be answered in the order it was received.